



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Rick Schmitt

OCTOBER 17, 2013

THURSDAY, OCTOBER 17, 2013
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 5:15 PM

President Groth called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.

2. CLOSED SESSION5:15 PM

The Board convened to Closed Session at 5:15 PM to discuss the following:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
• Superintendent Evaluation
B. Consideration and/or deliberation of student discipline matters (1 case / Expulsion Appeal)
C. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
• 2 issues
D. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent and Associate Superintendents Employee Organizations: San Dieguito Faculty Association / California School Employees Association
E. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Codes sections 54956.9(b)(3)(A), (D), and (E) (2 issues): FINRA-DR Arbitration No. 12-00466, San Dieguito Public Facilities Authority v Morgan Stanley & Co., Inc. and Guelland v San Dieguito Union High School District (case #37-2010-00061838-CU-PO-NC).

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Noel Kildiszew, La Costa Canyon High School
Mary Hope Liesegang, San Dieguito Academy
Madison MacKenzie, Sunset High School

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Torrie Norton, Associate Superintendent, Human Resources
John Addleman, Director Planning and Financial Management
Mary Anne Nuskin, Principal, Earl Warren Middle School
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Barbara Groth.
- 4. PLEDGE OF ALLEGIANCE (ITEM 4)
President Groth led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION (ITEM 5)
The Board met in closed session; there was no reportable action taken.
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 3,, 2013
It was moved by Ms. Joyce Dalessandro, seconded by Ms. Amy Herman, to approve the Minutes of October 3rd as presented. Motion unanimously carried.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES
Students gave updates on events and highlights at their schools.
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
MS. Joyce Dalessandro attended the San Dieguito Alliance Network Luncheon and the Schools for Sound Finance Regional Meeting in Cardiff.
Ms. Barbara Groth attended the Parent Site Representative Council Meeting held at the district office; the California Interscholastic Federation (CIF) Coordinating Council Meeting held earlier this month; an Achievement Gap Task Force Meeting at the San Diego County Office of Education earlier this week; a San Diego County School Boards Association meeting; and a reception at Mira Costa College hosted by their foundation.
Ms. Beth Hergesheimer also attended the Schools for Sound Finance Regional Meeting in Cardiff; and the Parent Site Representative Council Meeting.
Ms. Amy Herman attended the San Dieguito Alliance Network Luncheon.
Mr. John Salazar had nothing further to report.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES..... RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt attended the Achievement Gap Task Force (AGTF) Meeting at the County Office of Education, where the main topic was Common Core State Standard transitions. Superintendent Schmitt will also be participating in an AGTF Planning Sub-committee, which will meet throughout the year. Updates will follow.
- 10. UPDATE, EARL WARREN MIDDLE SCHOOL MARY ANNE NUSKIN, PRINCIPAL
Principal Nuskin celebrated accomplishments and achievements at Earl Warren Middle School, including academic achievements, teacher collaboration, student and staff connections, and the Teacher of the Year, Samantha Greenstein, who was selected as one of the county’s top 10 at a recent county-wide. Ms. Greenstein was among the teachers that were recognized during a televised event called Salute to Teachers. She was aslo awarded \$500 and a new Sony Tablet.

CONSENT ITEMS.....(ITEMS 11 - 15)

It was moved by Ms. Beth Hergesheimer, seconded by Ms. Amy Herman, that consent Item 11 – 15 be approved as listed below. Motion unanimously carried.

11.SUPERINTENDENT

- A. GIFTS AND DONATIONS
Acceptance of Gifts and Donations as presented.
- B. FIELD TRIP REQUESTS
Approval of Field Trip Requests as presented.

12. HUMAN RESOURCES

- A. PERSONNEL REPORTS
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
 - 1. Certificated and/or Classified Personnel Reports, as presented.
- B. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:
 - 1. San Diego State University, for student teaching assignments, during the period July 1, 2013 through June 30, 2016, at no cost to the district.

13. EDUCATIONAL SERVICES

- A. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:
 - 1. Scott Newman, to provide professional golfer discounts for golf course and various equipment rental fees for San Dieguito Adult Education classes, at the rate of \$45.00 per registered student, during the period July 1, 2013 until terminated by either party, to be expended from the Adult Education Fund 11-00.
- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

- A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING
Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.
 - 1. Rienzi Haytasingh, Psy.D. & Associates (ICA), to provide neuropsychological assessments, evaluations, and appropriate therapy, during the period July 1, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)
- C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements, as shown in the attached supplement:

1. Student ID No. 2010671605, at no cost to the district.
2. Student ID No. 9566984147, in the amount of \$85,000.00.
3. Student ID No. 7030957836, in the amount of \$30,400.00.

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Walroux Enterprises, to provide grant writing, research, and reporting services, during the period October 18, 2013 through July 31, 2014, at the rate of \$75.00 per hour and not to exceed \$9,375.00 per year, to be expended from TUPE Grant Funds and the General Fund/Restricted 06-00.

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Mojalet Dance Collective, to conduct dance workshops and create choreography for the La Costa Canyon High School Dance Club, during the period October 24, 2013 through December 20, 2013, for an amount not to exceed \$1,000.00, to be expended from the La Costa Canyon High School Foundation and partially reimbursed from a grant coming from the City of Carlsbad.
2. Anna Gagliardo, to conduct dance workshops and create choreography for the La Costa Canyon High School Dance Club, during the period October 24, 2013 through December 20, 2013, for an amount not to exceed \$350.00, to be expended from the La Costa Canyon High School Associated Student Body (ASB).

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. LSA Associates, Inc., to provide District wide CEQA services, during the period October 18, 2013 through October 17, 2014, in an amount not to exceed \$150,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
2. The Planning Center, Inc., to provide District wide CEQA services, during the period October 18, 2013 through October 17, 2014, in an amount not to exceed \$150,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
3. URS Corporation, to provide District wide CEQA services, during the period October 18, 2013 through October 17, 2014, in an amount not to exceed \$150,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
4. Geocon, to provide additional Geotechnical Investigation Services for Storage Building and Paved Areas at Canyon Crest Academy, during the period October 18, 2013 through April 18, 2014, in the amount of \$6,500.00, to be expended from Building Fund- Prop 39 Fund 21-39.
5. Roesling Nakamura Terada Architects, Inc. to provide design and construction support for Torrey Pines High School Technology Infrastructure in Building B, during the period October 18, 2013 through October 17, 2014, in the amount of \$29,000.00 plus reimbursable expenses, to be expended from Building Fund- Prop 39 Fund 21-39.
6. Roesling Nakamura Terada Architects, Inc. to provide design and construction support for Torrey Pines High School HVAC South Classrooms in Building B, during the period October 18, 2013 through October 17, 2014, in the amount of \$112,000.00 plus reimbursable expenses, to be expended from Building Fund- Prop 39 Fund 21-39.
7. Trace3 Inc., to provide equipment required to upgrade the data network and wireless at Carmel Valley Middle School, during the period October 18, 2013 through April 18, 2014, in the amount of \$247,417.48, to be expended from Building Fund-Prop 39 Fund 21-39.
8. Trace3 Inc., to provide equipment required to upgrade the telephone system at Carmel Valley Middle School including purchase of VOIP hardware, software and handsets, during the period October 18, 2013 through April 18, 2014, in the amount of \$57,790.46, to be expended from Building Fund-Prop 39 Fund 21-39.
9. Trace3 Inc., to purchase the licenses necessary to provide district wide wireless access at all sites and to support the centralized management of the district data, wireless and network, during the period October 18, 2013 through April 18, 2014, in the amount of \$49,068.00, to be expended from Building Fund-Prop 39 Fund 21-39.
10. Fredricks Electric, Inc., to provide Carmel Valley Middle School Fiber Re-Cabling, during the period October 18, 2013 through October 17, 2014, in the amount of \$95,300.00, to be expended from Building Fund- Prop 39 Fund 21-39.
11. Fredricks Electric, Inc., to provide La Costa Canyon High School Classroom Fiber Re-Cabling (62) classrooms and (12) offices, during the period October 18, 2013 through October 17, 2014, in the amount of \$102,644.00, to be expended from Building Fund- Prop 39 Fund 21-39.
12. Modular Space Corporation dba ModSpace, for the lease of an office trailer for the Canyon Crest Academy Rough Grading project and Middle School #5 project, during the period October 14, 2013 through October 13, 2014, in the amount of \$2,814.18, to be expended from Building Fund- Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted).

I. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Byrom-Davey, Inc., Canyon Crest Academy Rough Grade Project CB2014-05, during the period October 23, 2013 through February 28, 2014, in the amount of \$951,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.

J. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. La Costa Canyon Miscellaneous Sitework CB2013-11A, contract entered into with E.C. Constructors, Inc., decreasing the contract amount by \$11,773.00 for a new total of \$88,757.00, and extending the contract 47 days.
2. La Costa Canyon Electrical Improvements CB2013-11B, contract entered into with Pacific Winds Building, Inc., increasing the contract amount by \$5,213.00 for a new total of \$134,922.10, and extending the contract 47 days.
3. Canyon Crest Academy Athletic Field Replacement Bid Package #1 CB2013-01, contract entered into with Byrom-Davey, Inc., increasing the contract amount by \$52,560.44 for a new total of \$1,846,089.44, and extending the contract 48 days.
4. Canyon Crest Academy Athletic Field Replacement Bid Package #2 CB2013-01, contract entered into with J&B Engineers, Surveyors, increasing the contract amount by \$319.00 for a new total of \$11,269.00, and extending the contract 48 days.
5. Canyon Crest Academy Athletic Field Replacement Bid Package #3 CB2013-01, contract entered into with David Beckwith & Associates, decreasing the contract amount by \$3,000.00 for a new total of \$82,000.00, and extending the contract 48 days.

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records' Office:

1. La Costa Canyon Miscellaneous Sitework CB2013-11A, contract entered into with E.C. Constructors, Inc.
2. La Costa Canyon Electrical Improvements CB2013-11B, contract entered into with Pacific Winds Building, Inc.
3. Canyon Crest Academy Athletic Field Replacement Bid Package #1 CB2013-01, contract entered into with Byrom-Davey, Inc.
4. Canyon Crest Academy Athletic Field Replacement Bid Package #2 CB2013-01, contract entered into with J&B Engineers, Surveyors.
5. Canyon Crest Academy Athletic Field Replacement Bid Package #3 CB2013-01, contract entered into with David Beckwith & Associates.

J. APPROVAL OF CHANGE ORDERS

(None Submitted)

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

DISCUSSION / ACTION ITEMS (ITEMS 16 - 17)

16. SUPERINTENDENT EVALUATION TIMELINE, 2013-14

It was moved by Ms. Joyce Dalessandro, seconded by Mr. John Salazar, to adopt the Superintendent Evaluation Timeline, 2013-14, as presented. Motion unanimously carried.

17. BOARD POLICY REVISION PROPOSAL (2), #4216.3-21.9 & 4215.3-21.5, JOB DESCRIPTIONS, "NUTRITION SERVICES TRANSPORTER I AND II"

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, to adopt the proposed Nutrition Services Transporter job descriptions (I and II), as presented Motion unanimously carried.

INFORMATION ITEMS..... (ITEMS 18 - 28)

18. DATE OF ORGANIZATIONAL BOARD MEETING, 2013

This item was being presented for Board consideration and will be resubmitted for action on November 14, 2013.

19. UNIFORM COMPLAINT QUARTERLY REPORT, 1ST QUARTER

This item was submitted as information only, for the first quarter, July through September, 2013, as presented.

20. REVIEW OF SAN DIEGUITO ACADEMY MATH & SCIENCE BUILDING

This item was being submitted as information only. The board received an update by the architect and reviewed renderings of the new building.

21. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill had nothing further to report.

22. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT, HR

Ms. Norton had nothing further to report.

23. EDUCATIONAL SERVICES UPDATE(DR. GROVE WAS NOT PRESENT)

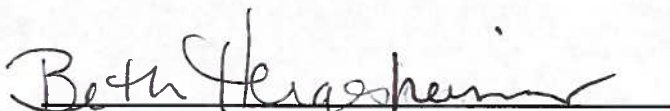
24. PUBLIC COMMENTS – (None presented)

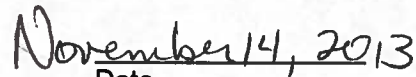
25. FUTURE AGENDA ITEMS – At this point, President Groth and the Board of Trustees expressed their appreciation of Becky Banning, the Executive Assistant to the Superintendent, who, after seven years of working in this capacity has decided to resign for purposes of relocating to Santa Barbara, where her husband now serves as Superintendent of the Goleta Union School District. The board presented Ms. Banning with a commemorative crystal award and a bouquet of flowers.

26. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.


27. CLOSED SESSION – Nothing further to report out of closed session.

28. ADJOURNMENT OF MEETING - Meeting adjourned at 7:37 PM.


Beth Hergesheimer, Board Clerk


Date


Rick Schmitt, Superintendent


Date

APPROVED IN PUBLIC MEETING OF THE
BOARD OF TRUSTEES OF THE SAN DIEGUITO
UNION HIGH SCHOOL DISTRICT 11-14-13


~~BECKY BANNING~~ RECORDED SECRETARY
BOARD OF TRUSTEES